

RRWD BOD meeting April 16, 2026

Meeting called to order by John Carnathan at 7:17 pm

In attendance:

John Carnathan, President

Jack Chernus, Vice President

Jan Chernus, Secretary

Joanne Houseworth, Treasurer

Liz Hammack, Board Member at Large

Phil Roach, Board Member at Large

Bob Smethers, System Operator

Oath of Office signed by officers and notarized.

Motion to approve minutes from last meeting - unanimous approval

Treasurer report:

Over budget on repair - unavoidable. Increased rates should eventually recover over time.
With increase, we should make up deficit in two years.

Income on budget

Maintenance and equipment, labor and supplies over budget

Only one customer in arrears over 120 days by \$33.00.

Six households approaching 120 days overdue. John will send email and then letter.

Systems Operator Report:

Generating Consumer Confidence Report - on the web site when it's approved and formalized.

Will submit to Oregon Health Authority.

Approved by Board.

Old Business:

Table By-Laws rules until next meeting.

Summer Watering - posted on web site and then John will send out summer water schedule.

Vegetation removal on the storage tank - needs to be removed. Bid obtained from 3 landscaping companies - to take down and haul away for \$1100. Additional \$5-800 to get new plants. Need about 20 @ \$45 each. Motion to move forward with plan approved.

ABS pipe replacement - ongoing. Additional approximately 700 feet will be needed on Riverbend.

John has digitized 8 crates of district records. Need to save for 10 years. Then minutes and all records will be saved to web site. Suggest RRWD purchase lap top to conduct and save business documents.

Iron and Manganese filters - 6 different cartridges needed. 8x12 feet needed. \$20-\$30k estimate. Possible space at well head on well field. Need additional building and labor. \$50k estimate total. Priority is first to replace ABS pipes.

New Business:

Storage tank cleaning - spalled rebar will be repaired. Will cost an additional \$1000. Total with cleaning \$6600. Water getting into top of tank and causing rust on rebar. Need to seal top of tank. Three bids obtained. Company that repaired and painted club house will do it with a silicone based product for \$11,000. OHA approved their plan. Silicone based

product lasts 10 years. Epoxy based lasts 6 years. Unanimous approval to spend \$11,000
See Circuit Rider Technical Assistance Report.

Electrical panel wooden cover doors at well head needs replacing. Bob Smethers will perform the work and then paint.

Bob will fix recently found blow off valve and install new. Hole needs to be covered up before next winter.

Other repairs - hose bib on side of pump house, repair broken blow off valve (back burner - requires turning off water to 10+ houses).

Homeowner of pump house property would like storage tank painted to disguise view. Put off and cover tank with plants as previously mentioned. Also requests reduction in noise from pumps. John looking for bids. Pumps are new and they are noisier than old pumps.

Homeowner of pump house property will pour concrete pad under storage tank overflow and install supports. John already purchased.

Pipe break on Riverwood - coincidence that an excavation team was on site with equipment at new house build. Performed the repair at reasonable cost. Good resource for future work.

Motion made and approved to pay John \$30 per hour for time spent outside of normal presidential duties.

Other business:

John taking classes - 2 of 3 completed online. The Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. (the federal governments' primary guidance for managing federal funds.)

Willamette Partnership Funding for Small Districts - limit due to household incomes of community.

Wildfire Prevention class - next course. Could result in reduction in insurance cost.

Meeting adjourned at 9:05 pm